

WHITING LIBRARY EXHIBITION POLICY

The Library Bill of Rights states "all libraries are forums for information and ideas." Facilities for the display of books and other materials on issues of interest to members of the community served by Whiting Library can enhance this role in significant ways, adding an important educational tool to its many other cultural services, and fulfilling a community function.

Use of the limited exhibition space at Whiting Library is open only to non-profit groups and individuals engaged in educational, cultural, intellectual, or charitable activities.

Allocation of exhibition space follows the principles of intellectual freedom set forth in the Library Bill of Rights, specifically the sixth of its basic policies, "Libraries which make exhibition spaces and meeting rooms available to the public they serve should make such spaces available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use." The Library will endeavor to present a broad spectrum of opinion and a variety of viewpoints. Authority over the particular design and use of display facilities, however, rests with the Librarian and Library staff. In extraordinary circumstances, the Librarian may consult with the Board of Trustees.

An application and written proposal for an exhibition must be submitted to the Librarian for consideration. The proposal should clearly state the theme of the exhibition, its content, and the design of the display. Length of display time will be determined by demand for the space and staffing needs of the Library and not based on the content of the display. The suggested standard length of time for any given display may vary according to practical needs.

The Library will not censor or remove an exhibition because some members of the community may disagree with its content. Those who object to the content of any exhibition may submit a proposal for a countering exhibition.

A notice may be placed near the exhibition space stating that the Library does not necessarily endorse or advocate the viewpoints of the exhibitions or exhibitors.

Adopted June 2023

WHITING LIBRARY

EXHIBITION APPLICATION FORM

Whiting Library and its Board of Trustees endorse the Library Bill of Rights. The Library's services are offered to all groups and individuals, regardless of beliefs or affiliations.

APPLICATION

Date: _____ Date of Exhibition: From _____ To _____

Name: _____ Title of Exhibit: _____

Address: _____

Phone: (Home) _____ (Work): _____

Organizational Affiliation: _____

Brief description of exhibit theme and content of display:

I acknowledge that

1. I have read the Whiting Library Exhibition Policy.
2. Whiting Library does not insure articles or materials exhibited and is not responsible for theft or damage. Exhibitors are solely responsible for items on display.
3. It is the exhibitor's responsibility to set up and dismantle the exhibit, to supply the Library with an inventory of items displayed and, when appropriate, to provide the Library with a suitable press release subject to editorial review by the Librarian.
4. Librarian will determine physical methods of display.
5. The library provides display area free of charge. Donations are always appreciated.

Signature of Applicant _____ Date _____

Art Exhibit Title _____ **Dates** _____

Please provide the following to accompany your art show

You may use this form or attach information

Artist's biography, including notes on medium or process if desired

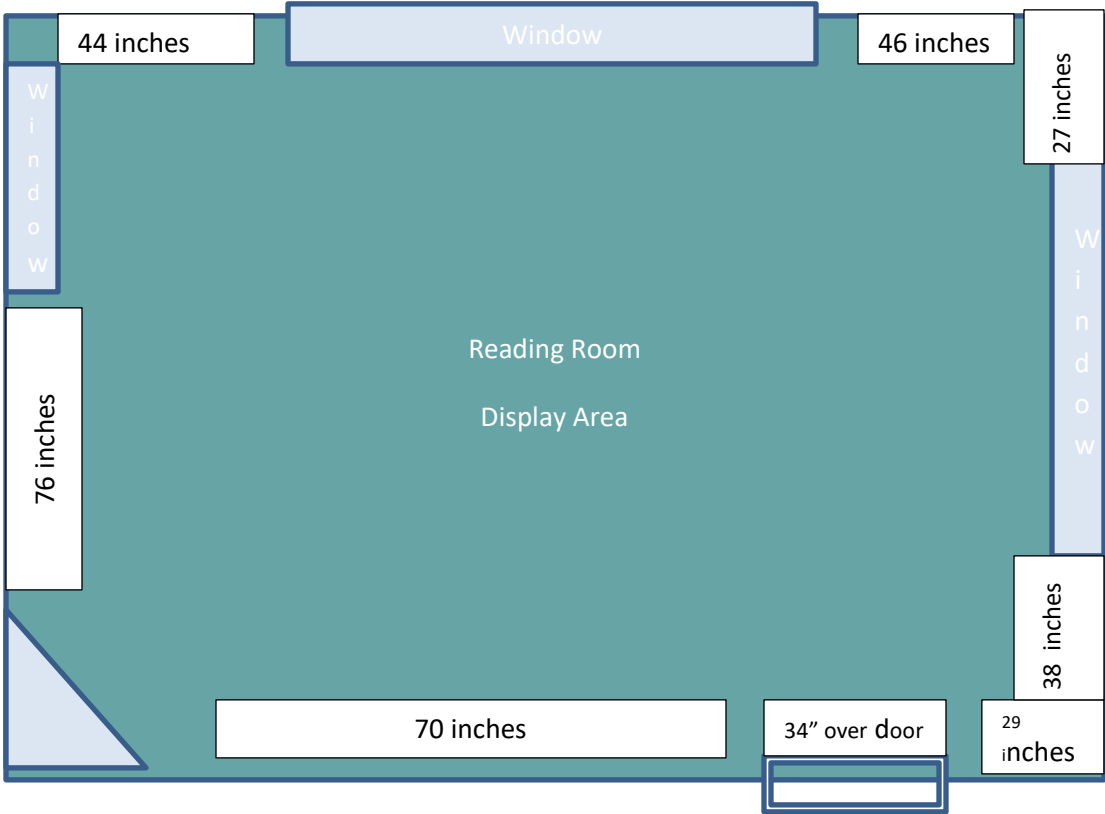
Number of art pieces

Titles of pieces and brief description and pricing if the works are for sale

Note any previous condition issues or damages of the art pieces, frames or any other aspects of works

Do you wish to co-host a reception? Date _____

Suzie Forlie Memorial Reading Room Art Display



Also Available: six bookcase ends equipped with hook hangers for art 22inches wide or smaller