

**Whiting Library
Strategic Planning Committee Meeting**

February 9th, 2022

Whiting Library Community Room and Zoom

Present:

Deirdre Doran- secretary

Robert Nied- Zoom

Rosamund Conroy- Zoom

The meeting was called to order at 9:01am.

The minutes of the January 12th, 2022 meeting were approved by all present.

The group first discussed the current draft of the strategic plan. Robert had several points to bring up about action items in the draft, including a more clearly defined goal for continued positive collaboration between the Town of Chester and the library. This was added to the plan as an aspect of creating a comfortable place. Ed, who could not be present for the meeting, had a few additional thoughts he will follow up with Deirdre about before the whole group agrees that the draft is complete.

Rosamund will contact two copy editors that she knows to see if either is available to edit the current draft of the strategic plan. She will report back with availability and pricing before we move forward with this step.

Deirdre will gather photos and other graphics that she will use in the final layout of the strategic plan. She will begin graphic design work after the copy editor returns an edited draft of the plan.

The goal is to have a final draft after copy editing and graphic design ready to present to the full Board of Trustees for the April 12th, 2022 meeting. The Board will then be able to give comments and suggest any edits or additions.

The meeting was adjourned at 9:33am.