

**Whiting Library Minutes**  
**Regular Meeting**  
October 11, 2022, at 6pm  
Whiting Library and Zoom

**In Attendance:** Trustees Donna McNeill-Hudkins, Matthew Gorsky, Lora Cokolat, John Garison, Bill Dakin, and Sam Comstock. Jesse Bailey was unable to attend. No member of the public joined.

**Call To Order:** Donna called the meeting to order at 6:08 pm.

**Additions To The Agenda:** Trustees discussed benefits for the Director's position in general terms, and the need to provide these in writing. Items discussed were payroll schedule, holidays (including those on days the library is not regularly open), definition of PTO (hours, accrual limitations, timing of annual allocation).

Motion to **approve minutes for three previous meetings (Sept 13, 26, and Oct 4)** by Lora, second by John, unanimous approval.

**Public Comments:** No public in attendance.

After review, Bill **moved to accept Director/Youth Services Librarian written reports**. Seconded by Matt, unanimous approval.

**Treasurer report** brief following last week's update. Behind the budget on fundraising event, ahead of budget on book sale and donations. Bill **moved to accept Treasurer's report**, second by Sam, unanimous approval.

**Technology Committee** nothing to report. Plan to have new email in place for incoming Director. Bill to share contact information with John on possible IT services provider.

New Business: Review of Collection Development Policy. Section 5, second paragraph was modified to add the bolded text as follows; "In no case will material be excluded from the collection because of the author's race, nationality, **gender identity, sexual orientation** or political or religious views." There were numerous additional suggestions to correct typographical issues and add clarity. Donna **moved to accept the additional text in Section 5 and the typographical updates**. Seconded by Bill, unanimous approval. The Social Media and Internet policy are scheduled to be addressed in November.

November Regular Meeting date changed, due to conflict with voting, to be Thursday, Nov 10, at 6pm.

**Motion to enter Executive Session**, at 7:12pm, as per 1 V.S.A. § 313, 3, to discuss contract offer for Director position. Motion by Bill, seconded by Matt; unanimous approval.

**Motion to exit Executive Session**, at 7:45 by Bill, seconded by Matt; unanimous approval.

A **motion to adjourn** made at 7:45pm. Motion by John, second by Bill.

Submitted by Sam Comstock, Nov 19, 2022.